



**Anthony Wayne High School**  
**Student-Family-School Handbook**  
**2023-24**

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# District Information

## District Mission

**Anthony Wayne Local Schools empowers students to be future ready.**



## District Vision

Driven by our core beliefs and rich traditions, Anthony Wayne Local Schools will be among the best school districts in the state and our future ready Generals will be prepared to march forward with a foundation that will allow each individual ultimate success.

## Portrait of a General

The Anthony Wayne Local Schools *Portrait of a General* was developed in collaboration with our community and identifies the characteristics that all students should demonstrate upon graduation. Students are provided with opportunities to develop these attributes in addition to a rigorous academic curriculum.



### **Learner's Mindset**

A GENERAL curiously pursues new experiences and ideas to develop, learn, and contribute as global citizens; while also embracing their core values and opportunities to progress through the cycle of learning, failure, growth, and reflection with integrity.

### **Critical Thinking**

A GENERAL deliberately and consistently investigates to expand and improve the quality of one's own thinking by embracing the process of analyzing, assessing, and reconstructing information to propose solutions that are mindful to the impact they may have on the other parts of a system.

### **Collaboration & Communication**

A GENERAL articulates thoughts and ideas in a professional manner; effectively using oral, written, and nonverbal skills in a variety of ways and actively listens to feedback, acknowledges inputs, and responds appropriately. A GENERAL elicits diverse perspectives to make meaning, and when appropriate takes collective action.

### **Adaptability & Flexibility**

A GENERAL demonstrates awareness and a willingness to change course and acts by reflecting on options while keeping the ultimate goal in mind.

### **Empathy**

A GENERAL demonstrates awareness, sensitivity, concern, fairness, and respect to connect with others' perspectives, feelings, opinions, experiences, and cultures.

## Equal Opportunity Statement

The Anthony Wayne Board of Education declares it to be the policy of this District to provide an equal opportunity for all students regardless of race, color, creed, disability, religion, sex, ancestry, age, national origin, place of residence within the boundaries of the District, or social or economic background, to learn through the curriculum offered in this District.

Concerns regarding access to equal education should be brought to the attention of the District Civil Rights Compliance Officer: Mr. Kevin Herman, Assistant Superintendent, 9565 Bucher Rd., Box 2487, Whitehouse, Ohio 43571; Phone: 419-877-5377.

Any concerns related to sexual harassment of Title IX should be reported to the Title IX Coordinators:

Kevin Herman  
*Assistant Superintendent  
and Title IX Coordinator*  
Anthony Wayne Local Schools  
Central Administrative Office  
9565 Bucher Road  
Whitehouse, OH 43571  
419-877-5377

Jennifer Karl-Thompson  
*Director of Student Services (K-6)  
and Title IX Coordinator*  
Anthony Wayne Local Schools  
Central Administrative Office  
9565 Bucher Road  
Whitehouse, OH 43571  
419-877-5377

## Mascot and School Colors

Anthony Wayne Local Schools is the home of The Generals. The official colors of the District are royal blue and white.

## Alma Mater

Anthony Wayne we're all for you  
In ventures great or small  
To you the school we love so well,  
We dedicate our all.  
With faith and trust we will ensure  
a future bright and true.  
And with eternal pride we pledge  
Allegiance now to you.



## Pep Song

Fight team fight for Anthony Wayne!  
Come on team we must win this game.  
Get that ball and raise that score.  
Higher and higher, more and more.  
Cheer for the blue and Cheer for the white.  
Come on, team, we must win tonight.  
Far and wide we point with pride  
to Anthony Wayne High School.





# Welcome to Anthony Wayne High School

## A Letter from the Principal

Dear Families and Students

It is my pleasure to welcome you to Anthony Wayne High School. Our school is committed to providing a positive and safe learning environment for all students, and the handbook is an essential guide for helping us achieve this goal.

As a school, we are dedicated to preparing our students to be future-ready, equipped with the skills and knowledge necessary for success in today's rapidly changing world. Our handbook assists us in pursuit of this commitment, and we encourage you to use it as a resource to stay informed and engaged throughout your time at our school.

In line with our school's core values, we ask that all students Be Safe, Respectful, Responsible and Involved. These values are essential for creating a culture of respect, responsibility and engagement. We believe that when students follow these principles, they not only help to create a positive and safe learning environment but also set themselves up for success both in and out of the classroom.

We hope that you find our student handbook to be a valuable resource. Please do not hesitate to reach out to our staff if you have any questions or concerns. We look forward to working with you to create a welcoming and supportive learning community.

Sincerely,

Kevin Pfefferle, *Principal*  
Anthony Wayne High School

## Building Awards



Anthony Wayne High School is proud to be recognized as a [Purple Star School](#) for its commitment to supporting military-connected students and families. Please contact our Purple Star Liaisons, [Jim Eberly](#), [Lisa Pietras](#) or [Dave Johnson](#) if you are a military family and would like your student to be involved with and/or supported by the Purple Star Generals.

# District Calendar and School Schedule

The 2023-24 District Calendar includes important events to add to your calendar such as holiday breaks, scheduled professional development for staff, parent teacher conferences and more. A copy is available for download at the end of this document or by visiting the District website at [www.AnthonyWayneSchools.org/Schedule](http://www.AnthonyWayneSchools.org/Schedule).

Parents are encouraged to use the same link to access the District Events Calendar to stay up-to-date on what is happening across the district.

## Regular Daily Schedule

7:20 a.m..	Building opens to students
7:42 a.m.	Warning bell for first period
7:45 a.m.	School day begins
2:35 p.m.	Dismissal
2:50 p.m.	Students should be out of the building, unless staying for an activity.

## 2-Hour Delay Schedule

9:20 a.m..	Building opens to students
9:42 a.m.	Warning bell for first period
9:45 a.m.	School day begins
2:35 p.m.	Dismissal
2:50 p.m.	Students should be out of the building, unless staying for an activity.

A full hour-by-hour daily schedule is available online at [www.AnthonyWayneSchools.org/Schedule](http://www.AnthonyWayneSchools.org/Schedule).

## Office Hours

The Anthony Wayne High School Office is open from 7:00 a.m. - 3:00 p.m. when school is in session. You may leave a voicemail message outside regular business hours. Summer office hours are posted on the front doors of the school and will be available on the school webpage.

## Visitors

All visitors must be buzzed in using the front entrance. Guests should report to the front office and complete a background check through our VisitU System. You will be provided with an identification badge to wear during your visit. Secretaries can assist you with this process.

## Building Tours & Student Shadowing

AWHS does not allow student visitors due to security concerns and the added disruption of the school day. However, students coming into Anthony Wayne from a parochial junior high school, or students coming from another school system, may shadow a student for a day. A visitor “shadowing” an AWHS student must be scheduled at least one week in advance and is subject to the approval of the high school administration.

# Attendance & Absences

## Student Attendance and the Law

Attendance laws in the State of Ohio require that parents see their children attend school on a regular basis.

When a student is missing hours of school, the student is missing instruction time, and there may be a larger problem contributing to the absences. Furthermore, excessive absence hours may serve as an early warning indicator that districts can use to address absences before a student becomes habitually truant. Likewise, a student still may need district support to get to school every day even though the student’s absences are excused.

Even if an absence is excused, it still results in loss of educational opportunities that cannot be made up. Nonetheless, there are times when a student simply cannot be at school. Ohio Revised Code and Ohio Administrative Code set forth the situations in which an absence can be excused. Districts are encouraged to add to this list of excused absences to adapt their attendance policies to fit the needs of their students and families.

## Reporting a Student Absence

Every parent has the responsibility to see that their child attends school regularly and on time. If your child is absent from school for any reason. In the event of an absence, parents are required to notify the school in advance at **419-877-5377**. Parents may leave a voicemail outside of regular school hours. Parents can also email absence notices to [HSattendance@anthonywayneschools.org](mailto:HSattendance@anthonywayneschools.org).

### **Parent Notification of Student Absences**

In accordance with Ohio law, we are required to make an attempt to contact a parent if prior notice has not been given regarding your child’s absence. If we do not receive notification of an absence an automated call will be made to alert you of your students absence.



## **Returning to School**

Documentation for the absence should be provided when the student returns to school. Written notification should include the current date, name of the student, date of absence(s), reason for the absence(s), and the signature of a parent. Written notification for absences should be provided to the office within three (3) days upon return to school.

## **Pre-Planned Absences**

### **Personal Convenience Absence (PCA)**

Uninterrupted attendance in school is essential for student success. It is therefore expected that absences from class should occur only in unavoidable circumstances. Absence from school for student and/or parent personal convenience is not provided for under school attendance laws of the State of Ohio. Therefore, vacations and other Personal Convenience Absences (PCA) are considered unexcused. PCA are available to parents for students participating in special trips or family activities. The PCA be taken in compliance with the following provisions:

- The PCA will be considered unexcused.
- The PCA forms will be issued only to parents/guardians by the principal or his/her designee.
- The PCA forms must be completed and on file before the date(s) of the absence.
- The PCA is applicable only to trips on which students accompany their parents or designated chaperones.
- Students/parents are responsible to inform each teacher of the dates of a PCA.
- Students will be permitted to make-up graded assignments, classroom tests and examinations that are recorded or calculated as part of the student's grade.
- Students/parents are responsible to make arrangements to make-up tests by the second day the student returns.
- The school assumes no responsibility for a drop in grades.
- Teachers are not required to prepare assignments in advance for students who are anticipating days of absences.
- Teachers are not required to examine or correct assignments missed during a PCA that are not recorded or calculated as part of the student's grade.

## **Leaving School Grounds During the School Day**

No student shall leave the school grounds during the school day without permission of the principal or a designated representative. If at any time it becomes necessary for a student to leave the school grounds during the day, the student must secure permission from the office. An explanatory note or telephone call from home is necessary in advance to obtain a permit to leave the building. This is true even though a student has not been to the first-period class. Leaving the grounds without permission will be considered truancy. In addition, discipline may be passed down from the office which may result in an out of school suspension.

## Late Arrival to School

Students who come to school late with a note from their doctor, dentist, legal appointments, etc. will report to the office for check in and receive a pass indicating an excused tardy. Students MUST have this pass for entry into the class. If a student's day is amended in any form, allowing them to report to the school any time after 1st period, the student still MUST report to the school office and receive a pass to enter class.

## Tardiness

A student shall not be tardy to school or to class nor shall a student be truant from school or absent from a class, study hall, lunch or assigned area, unless excused by the responsible teacher or administrator.

### Tardiness to School

Students that come to school late due to non-medical illness, oversleeping, missing the bus, car problems, etc., will be unexcused. If a student is late to school within the first five minutes (before 7:50 a.m.), the student should report to their first-period class. The individual teacher will handle these tardies. Students who arrive at school after 7:50 a.m. must report to the office and receive a pass to class indicating an unexcused tardy. Students MUST have a pass for entry into the class. Unexcused tardiness to school will fall under the same guidelines as tardiness to class. Unexcused tardies to school and for any tardy when more than half of any class period is missed will result in an unexcused absence for that class period.

### Tardiness to Class

A student must be in the classroom by the end of the notification chime, or will be considered tardy to class. The individual teacher will handle tardiness to a class during the day. Students habitually late to class shall be referred to the office and a discipline report will be sent to the parent/guardian. A student who enters a class late without a pass from the office or another teacher, will be marked tardy in the individual teacher's records.

### Discipline for Tardiness

Students who are habitually tardy to class will receive the following disciplinary actions per semester:

3 tardies	Evening School
5 tardies	Evening School
7 tardies	Evening School
9 or more tardies	Friday School and/or progressive discipline

## Class Attendance/Skipping Classes

If a student is found to be skipping class (including study hall) they may be subject to school disciplinary action and lose credit for any assignment/test missed as a result of their decision to not attend the class.

## Requests for Homework

When assignments are missed for excused absences arrangements for make-up work must be made immediately upon return to school. We strongly recommend for the student to contact the teacher for make-up assignments. (A general rule for students to follow is that they have as many days to make up homework as they missed class, not to exceed 5 school days under normal circumstances.)

Students may request homework assignments if they are ill or will be absent from school for excused reasons or reasons outlined within Personal Convenience Absences (PCA).

Students/Parents making requests for homework assignments must allow at least 24 hours for the collection of the assignments. Students absent for PCAs or college visits are recommended to request homework in advance.

## Truancy

Truancy refers to absences from any portion of the school day without previous permission and knowledge by the parent/guardian and school. Absences covered by false reports to the school are also considered truantries.

	<b>Consecutive Hours</b>	<b>Hours Per School Month</b>	<b>Hours Per School Year</b>
<b>Habitual Truancy</b>	30 without legitimate excuse	42 without legitimate excuse	72 without legitimate excuse
<b>Excessive Absences</b>		38 with a nonmedical excuse or without legitimate excuse	65 with a non-medical excuse or without legitimate excuse
<b>Chronic Absenteeism</b>			10% of total hours either excused or unexcused

### **When a student is habitually truant, the following will occur:**

- Within seven school days of the triggering absence, the District will:
  - Select members of the absence intervention team; and
  - Make three meaningful attempts to secure the participation of the student's parent, guardian custodian, guardian ad litem, or temporary custodian on the absence intervention team.

- Within seven calendar days after the plan is developed, the district shall make reasonable efforts to provide written notification to the student's parent or guardian; and
- The student has 60 calendar days to participate and make satisfactory progress on the plan. If the student does not participate or make satisfactory progress on the plan, as determined by the absence intervention team, the attendance officer must file a complaint in juvenile court against the student on the 61st calendar day after the implementation of the absence intervention plan. If at any time during the implementation phase of the absence intervention plan the student is absent without legitimate excuse 30 or more consecutive hours or 42 or more hours in one school month, the district must have its attendance officer file a complaint against the student. This requirement does not apply if the absence intervention team has determined the student has made substantial progress on the absence intervention plan.

### **Unexcused Absences**

Unexcused absences are those that are not based on any of the conditions listed under excused absences. *In addition, students missing more than half of any class period may receive an unexcused absence for that class.*

### **Excused Absences**

Excused absences will be considered any absences due to illness or injury determined (note from a physician may be requested if absences exceed five days), attending a funeral, or legal appointment. Please refer to Board Policy 5200.

## **Student Records and Administrative Information**

### Sharing of Student Information

The Family Educational Rights and Privacy Act (FERPA) gives parents or students over age 18 certain rights with respect to education records, including the right to refuse to allow Anthony Wayne Local Schools permission to release any or all of the types of information, including that defined as directory information.

Directory information such as the student's name, address, awards, honors and other details as designated by [Anthony Wayne Board of Education Policy](#) may be disclosed throughout the school year without prior notification.

### **Denial of Permission**

If a parent refuses to allow Anthony Wayne Local Schools permission to release any or all of the types of information about the student as directory information for the current school year, the parent must notify Anthony Wayne Local Schools in writing by the first day of school each year, by returning the Directory Information/Photo Release form. Failure to notify Anthony Wayne Schools in writing will be considered implied permission to use/release directory information as identified.

The parent of a student or an eligible student has the right to inspect upon request any instrument used in the collection of personal information before the instrument is administered or distributed to a student. ([Board Policy 8330: Student Records](#))

## Contact Information

***It is crucial to have correct up-to-date information on file for your child's safety.*** It is a parent's responsibility to notify the office when any contact information has changed. Please let the office know if you have a new address, phone number or email address as soon as possible.

A change of address form is available on the website at

[www.AnthonyWayneSchools.org/DistrictForms](http://www.AnthonyWayneSchools.org/DistrictForms)

## Moving within the District

Families moving within the Anthony Wayne District need to contact the school office so that changes in the records can be made and the transportation office notified. A change of address form should be completed and turned into the Central Administrative Office to enable the school office and transportation to update the information for the student. A form may be picked up in the school office or the Central Administrative Office. Two proofs of residency, such as a purchase agreement or utility bill, that show your new address must be provided along with the change of address form.

## Moving - Withdrawing

Families moving within the Anthony Wayne District need to contact the school office so that changes in the records can be made and the transportation office notified. Parents of students moving out of Anthony Wayne District must complete a "withdrawal" form in advance of the move. This form is available in the school office and on the website

[www.anthonywayneschools.org/DistrictForms](http://www.anthonywayneschools.org/DistrictForms)

## Child Custody

***It is critical that the District Central Administrative Office be informed of custody changes of any kind.*** Ohio law states that parents must inform the school any time the custody of a child changes. The office will need to have a copy of up-to-date custody papers from the court that include a legible copy of the official court seal/stamp.

## School Fees

School fees help pay for activities and disposable materials that are specific to a single student. These could include, but are not limited to: language arts materials, math workbooks, art supplies, class project materials, science supplies, assignment notebooks, periodicals and field trips. Payment for school fees is expected on Registration Day in August. Please note that Anthony Wayne Schools will electronically debit the accounts of checks returned for non-sufficient funds (NSF) for both face amount and returned check fees.

### **Request to Waive School Fees**

Anthony Wayne Local Schools will waive fees for students whose families are experiencing financial hardship. This request is made via the application for the free/reduced lunch program and can only be shared with the school with permission from a parent/guardian. Please contact the building principal or school secretaries with questions and for appropriate forms.

### **Work Permits**

A work permit is required by law for any working student ages 14-17, regardless of the time of year, the employer, the hours, whatever the job, and whether or not it is a full-time or a part-time job. The employer **MUST** have the work permit in his possession **BEFORE** starting the minor to work. A new work permit is required for each new job and/or place of employment. Work permit applications may be obtained from the office. The entire form must be completely filled out and returned to the Office.

## **Academics**

### **Academic Honesty**

Anthony Wayne Local Schools encourages its staff and students to foster positive attitudes toward an academic career with a foundation built upon high standards of academic honesty and integrity. The District supports a policy wherein any student found to be participating in academic dishonesty will be subject to disciplinary procedures.

#### **Violations of academic honesty may include, but are not limited to the following:**

- Copying another student's work, whether handwritten or computer file, without the teacher's consent.
- Copying another student's answers from a quiz, test, in-class assignment, or homework without the teacher's consent.
- Plagiarism in any manner.
- Using notes, textbook, or cheat sheets on quizzes, tests, and daily assignments without the teacher's consent.
- Aiding another student in any way to violate the academic honesty policy.
- Use of a cell phone or other electronic device to communicate information to another student.

The teacher reserves the right to permanently keep any assignment, quiz, test, project or computer disk of a student who the teacher suspects is in violation of the academic honesty policy.

**Penalties for violation may include any of the following:**

- a zero on the assignment, project, test, or quiz on which the cheating occurred
- a phone call to the parents
- evening school or Friday school
- conference with or disciplinary referral to an administrator
- suspension
- loss of network privileges

### Grading Scale

The district-wide grading scale as approved by the Board of Education will be used to determine letter grades:

100 - 92	A
91 - 82	B
81 - 72	C
71 - 62	D
61 - 0	F

### Semester Letter Grade Scale

The following system will be used to convert letter grades into points used to determine GPA:

Letter Grade	Regular Courses	Honors Courses*
A	4.0	5.0
B	3.0	4.0
C	2.0	3.0
D	1.0	1.0
F	0	0

*\*Honor points apply to grades in courses designated as Honors or AP.*

### Passing a Semester

In order for a student to pass a semester, the semester grade must be 62% or above unless the teacher and the principal agree that extenuating circumstances justify a passing grade.

*This system is based on Board Policies #(5410, 5420, 5421, 5430,5451 5460)*

### Change of Class Schedule

No class changes will be made except those due to conflicts or failure of a previous year's course. Students wishing to drop a course from their class schedule must present a written request from their parents stating the reasons for the drop. This must be discussed with the teacher involved prior to being presented to the guidance counselor. After the first five days of a semester course, a course dropped will be recorded as withdrawn-failure. Students cannot drop a course if this drop

puts their total course load below five and one-half credits (5.5). Students should have at least five (5) credit courses/quarter. Also, see Policy 2431 Athletic Code of Conduct.

## Summer School and Correspondence School

All requests for granting of credit other than credit provided by the normal school curriculum must be approved in advance by the high school principal. This includes summer school, correspondence school, tutoring, home instruction, etc. All credit issued must comply with the Minimum Standards of the State of Ohio Board of Education. In addition, the Enrollment Options Program is available to all eligible students. See the [Curriculum Guide](#) for additional information. Summer school and correspondence course grades may not be applied when factoring athletic eligibility.

## Private Tutoring

Parents seeking additional academic resources may find flyers in the school office. The District can also provide a list of certified teachers willing to tutor students for parents who feel their child needs additional assistance. Anthony Wayne Local Schools does not endorse any particular tutor or agency.

## Unsatisfactory Work

Unsatisfactory work may be brought to the attention of students and parents in various ways that may include:

- student/teacher/parent conferences
- referral to the counselor
- parent/counselor conference by phone or in person
- communication through student assignment books
- interim report and grade cards

## Graduation Requirements

The Ohio Department of Education established new graduation requirements for Ohio graduates starting with the class of 2023. These new graduation requirements are made up of three key components:

- **Course Completion:** Students must satisfy Ohio's curriculum requirements as well as any AWLS requirements.
- **Demonstrating Competency:** Students will demonstrate competency in the foundational areas of English language arts and mathematics.
- **Demonstrating Readiness:** Students will demonstrate readiness for college enrollment, enlistment and/or employment upon graduation by earning at least two diploma seals.

[Graduation Requirements Checklist for Students and Families](#)



## Career Exploration

Anthony Wayne Local Schools follows the Ohio Department of Education [Career Connections Framework](#), and the [policy on career advising](#).

**In 9th grade, students are introduced to the sixteen career clusters (listed below).**

- By the end of a student's freshman year of high school, a student should be able to:
  - understand the three post-high school pathways (education, enlistment, employment).
  - begin to consider eliminating one of the three post-high school pathways.
  - identify their likes, dislikes, strengths, and interests, and how those characteristics factor in a work environment.
    - For example, do you prefer to be outside or inside? Do you prefer to work with people or independently?

**By the end of a student's sophomore year of high school, he/she/they should be able to:**

- select two of the three post-high school pathways as potential options.
- begin to eliminate Career Clusters that are not of interest.

**By the end of a student's junior year of high school, he/she/they should be able to:**

- select two of the three post-high school pathways as potential options.
- narrow the Career Clusters to 5-6 options.

**By the end of a student's senior year of high school, he/she/they should be able to:**

- choose a post-high school plan, and take action to fulfill that plan (enroll in school, enlist in the military, apply for employment).
- have a Career Cluster chosen.
- articulate why he/she/they choose that post-high school path and career cluster.

### **Post High School Pathways**

- **Education:** 2- or 4-year college, certificate program, trade, technical or vocational school, apprenticeship program, adult education, training programs, etc.
- **Enlistment:** Air Force, Army, Coast Guard, Marine Corps, and Navy.
- **Employment:** Full or part-time employment.

### **Career Clusters ([Ohio Means Jobs descriptions](#)):**

- Agriculture, Food & Natural Resources
- Architecture & Construction
- Arts, Audio/Visual Technology & Communications
- Business Management & Administration
- Education & Training
- Finance
- Government & Public Administration

- Health Science
- Hospitality & Tourism
- Human Services
- Information Technology
- Law, Public Safety, Corrections & Security
- Manufacturing
- Marketing
- Science, Technology, Engineering & Mathematics
- Transportation, Distribution & Logistics

## College Credit Plus

College Credit Plus allows eligible students to take a course and earn high school and college credit that will appear on both their high school and college transcripts. All courses offered through College Credit Plus – even courses offered at the high school – must be the same courses that the college offers. A series of high-quality general education courses are offered in a variety of modalities at no cost to students or their families.

Courses may be taken four different ways: blended-traditional, blended-interactive, one hundred percent online and in-person on campus. More information is available in the [Curriculum Guide](#).

Students who intend to participate in College Credit Plus must provide an Intent to Participate Form to their child's school counselor annually by April 1. Each year, regardless of a student's prior enrollment in CCP, a student is expected to view a CCP informational video and turn in their *CCP* Intent to Participate Form.

## Child Find and Special Education

The Anthony Wayne Local School District is dedicated to the development and implementation of an effective system for identifying and assuring that all eligible children attending school in the district are receiving the special education and/or related services that they require.

Child Find is the process through which Ohio's school districts identify, locate and evaluate all children ages 3 through 21 with disabilities who have significant, individual needs and who may require regular or special education and related aides and services.

Children who are not identified as disabled but who are performing below grade-level standards should continue to receive targeted interventions, instruction and support if deemed appropriate by the educational team.

### **Child Find and Section 504**

The Anthony Wayne Local School District is committed to identify and locate every qualified child with a disability residing in the District who is not receiving a public education, and notify the child

and their parents or guardians of our duties and responsibilities under Section 504 of the Rehabilitation Act. Achievement of this objective may include the following methods: posting child find notices in locations in and around the district and publishing news releases concerning child find under Section 504 at least annually.

Referrals for an evaluation under Section 504 may be made by anyone (e.g., parents, teachers, or other knowledgeable professionals) who has personal knowledge of a child's needs and who suspects that the child is an individual with a disability due to a substantial limitation of a major life activity. All referrals should be made in writing, dated at the time the request is made, and include information that supports the reason for the referral. Any questions or referrals should be directed to: Section 504 Compliance Officer, Superintendent's Office, 9565 Bucher Road, P.O. Box 2487, Whitehouse, Ohio 43571. Telephone: 419-877-5377.

## Requests for Academic Assistance

### **If you feel your child is having difficulty in school, you may:**

- Contact the teacher, guidance counselor or principal to discuss your concerns and provide information that may be helpful:
- Ask for assistance; and/or
- Attend a meeting to help determine if your child is suspected of having a disability, which may require special education and related services.

### **Evaluation Requests/Referrals**

At any time you suspect your child has a disability, you may request that your child be evaluated. This request for evaluation is called a "referral." Evaluation consists of a variety of means to gather information about how your child is developing and how your child learns and functions. The district will continue to implement intervention strategies while evaluation is pending. Continued interventions will not delay evaluation. Please contact the building principal to request an evaluation.

### **If a teacher reports a child is having difficulty in school, the District may:**

- Contact you for detailed information;
- Attempt intervention strategies for teaching your child and document the results;
- Use a team approach to generate additional intervention ideas for teaching your child and make a record of the results; and/or
- Contact you to participate in a meeting to develop intervention ideas or determine if your child is suspected of having a disability, which may require special education and related services.

## Field Trips

Field trips supplement classroom curriculum. All children are expected to participate in field trips just as they would any activity in the classroom. A general permission form is included with registration materials. Specific information about each field trip will be sent home for approval before the trip.

Parents may be asked to chaperone students on field trips. Please do not bring additional children to field trips as proper supervision requires that the parent volunteer devote his/her full attention to the students. Further, school insurance does not provide coverage to them.

## Student Code of Conduct

PBIS Building Matrix for AWHHS

**AWHS Students are expected to:**

**Be Respectful, Be Safe, Be Responsible and Be Involved**

Expectations	Be Respectful	Be Responsible	Be Safe	Be Involved
Classroom	<ul style="list-style-type: none"> <li>*Listen while others speak</li> <li>*Use positive language</li> <li>*Follow adult directives</li> </ul>	<ul style="list-style-type: none"> <li>*Bring all materials to class</li> <li>*Follow school-wide electronic device policy</li> <li>*Treat all school equipment with care</li> </ul>	<ul style="list-style-type: none"> <li>*Respect others' personal space and belongings</li> <li>*Keep backpacks in locker</li> <li>*Be seated from bell to bell</li> </ul>	<ul style="list-style-type: none"> <li>*Be an active learner</li> <li>*Report bullying</li> <li>*Listen to announcements</li> </ul>
Hallway	<ul style="list-style-type: none"> <li>*Keep to the right</li> <li>*Keep moving</li> <li>*Use up to a level 2 voice</li> </ul>	<ul style="list-style-type: none"> <li>*Be on time</li> <li>*Use assigned locker</li> <li>*Go straight to your destination</li> </ul>	<ul style="list-style-type: none"> <li>*Keep objects to yourself</li> <li>*Walk up stairs one at a time, to the right</li> <li>*Be on your feet</li> </ul>	<ul style="list-style-type: none"> <li>*Help keep hallways clean</li> <li>*Report bullying</li> <li>*Only one earbud at a time</li> </ul>
Cafeteria	<ul style="list-style-type: none"> <li>*Use up to a level 2 voice</li> <li>*Treat food as food</li> <li>*Use positive language</li> </ul>	<ul style="list-style-type: none"> <li>*Clean up your table</li> <li>*Stay in your spot in line</li> <li>*Pay for your food</li> </ul>	<ul style="list-style-type: none"> <li>*Follow dismissal procedure</li> <li>*Respect others' personal space and belongings</li> </ul>	<ul style="list-style-type: none"> <li>*Report bullying</li> <li>*Report theft</li> </ul>
Restroom	<ul style="list-style-type: none"> <li>*Flush the toilet</li> <li>*Turn off water faucets</li> <li>*Give privacy to others</li> </ul>	<ul style="list-style-type: none"> <li>*Wash hands</li> <li>*Clean up after yourself</li> <li>*Return promptly</li> </ul>	<ul style="list-style-type: none"> <li>*Report problems</li> </ul>	<ul style="list-style-type: none"> <li>*Report bullying</li> </ul>
Arrival/Dismissal	<ul style="list-style-type: none"> <li>*Use positive language</li> <li>*Keep to the right</li> <li>*Use up to a level 2 voice</li> </ul>	<ul style="list-style-type: none"> <li>*Follow parking regulations</li> <li>*Be alert</li> <li>*Comply with adult directions</li> </ul>	<ul style="list-style-type: none"> <li>*Be on your feet</li> <li>*Drivers follow speed limits, stop at stop signs and crosswalks</li> </ul>	<ul style="list-style-type: none"> <li>*Report bullying</li> <li>*Report problems</li> <li>*Only one earbud at a time</li> </ul>

## Anthony Wayne Local Schools Student Code of Conduct

The Student Code of Conduct has been adopted by the Anthony Wayne Board of Education in compliance with the law of the State of Ohio. This code of conduct covers all Anthony Wayne students at all times on school grounds, at all school activities both on and off school grounds, and on all school transportation.

Student and school regulations are necessary for the school to fulfill its lawful mission, process, and function and to protect the health, safety, and dignity of each student and employee.

A student may be suspended for a maximum of 10 days, expelled for a maximum of 80 school days, or excluded from the Anthony Wayne Schools for individual or cumulative types of misconduct as described in the student conduct code.

**RULE 1. Narcotics, alcoholic beverages, drugs, drug paraphernalia, counterfeit controlled substances, or mood-altering chemicals of any kind:** A student shall not knowingly buy, sell, supply, apply, possess, use, transmit, conceal, be under the influence of the aforementioned items, assist and/or facilitate in the sale of the aforementioned items, or otherwise violates Board Policy 5530.

- **“Possession” includes, without limitation:** retention on the student person or in purses, wallets, lockers, desks or automobiles parked on school property.
- **“Under the Influence” is defined as:** manifesting signs of chemical misuse, such as restlessness, staggering, an odor of chemicals, memory loss, abusive language or behavior, falling asleep in class or any other behavior not normal for the particular student.
- **“Mood Altering Chemical” includes, without limitation:** narcotics, depressants, stimulants, hallucinogens, counterfeit controlled substances, marijuana, alcohol and prescription drugs, nonprescription medications which are taken for unauthorized or abusive purposes or in doses above the recommended dosage on the packaging, unless authorized by a medical prescription from a licensed physician and kept in the original container, which container shall state the student’s name and the directions for proper use.
- **“Instrument or paraphernalia” shall include, but not be limited to:** equipment or apparatus designed or used for the purpose of measuring, packaging, distributing, or facilitating the use of drugs, pipes, roach clips, syringes, and hypodermic needles, cocaine spoons, rolling papers and drug kits.

**RULE 2. Tobacco and similar substances:** Students shall not possess, buy, sell, distribute, smoke, burn or otherwise use any substance containing tobacco or a cigarette or cigar containing clove or any other substance, including but not limited to vapor pens and e-cigarettes. Board Policy 5512.

**RULE 3. Disruption to School and/or Transportation:** A student shall not by use of violence, force, coercion, threat, noise, passive resistance, false alarm (including fire and bomb threats) or

other disorderly conduct cause or attempt to cause disruption or obstruction to the normal school operations.

**RULE 4. Damage to School Property:** A student shall not willfully or maliciously damage or attempt to damage any school property. This will include buildings, equipment, lockers, signs posted in a building and vehicles. Parent(s), guardian(s) or custodian(s) will be held financially responsible for any property damage by their child under Ohio Revised Code 3109.09 and 2307.70.

**RULE 5. Damage to Private Property:** A student shall not damage or attempt to damage the private property of another. Parent(s), guardian(s) or custodian(s) will be held financially responsible for any property damage by their child under Ohio Revised Code 3109.09 and 2307.70.

**RULE 6. Assault and/or Fighting:** A student shall not knowingly act or behave in such a way as could cause or attempt to cause physical injury to other students, any school employee or other persons.

**RULE 7. Manifest Disrespect:** A student shall not demonstrate manifest disrespect toward any other individual. Actions may include verbal or nonverbal disrespect and psychological or material abuse.

**RULE 8. Dangerous Weapons & Instruments:** A student shall not possess, handle, transmit or conceal any weapon, dangerous instrument, explosive device, counterfeit weapon, electronic weapon, chemical/irritants or other hazardous agents, or object which a reasonable person might consider, under the circumstances, capable of harming a person or property, nor shall a student make a bomb threat against school property or a school event.

**RULE 9. Theft or Possessing Stolen Property:** Students shall respect the personal ownership rights of others. Principals may exercise their prerogative of reporting thefts, attempted thefts or possession of stolen property to local police.

**RULE 10. Threatening a Person:** Students shall not threaten another with the purpose of obtaining any valuable thing or valuable benefit. Nor should any student threaten physical injury to other students, any school employee, or other persons.

**RULE 11. Libel or Slander:** No student shall commit libel or slander. Libel is defamation expressed by print, writing, pictures or signs while slander is defamation by speaking.

**RULE 12. Cheating:** A student shall not engage in academic misconduct, including cheating or plagiarism. Students in violation of this policy may receive a zero for the work in question in addition to other disciplinary procedures that may be imposed.

**RULE 13. Repeated or Flagrant Violations of the Student Code of Conduct:**  
Such violations shall be dealt with in accordance with the Student Code of Conduct.

**RULE 14. Hazing:** A student shall not haze (harass by exacting unnecessary or disagreeable work, ridicule or playing abusive or humiliating tricks by way of initiation) another student, a school employee or persons that are guests of the school or persons conducting business for the school or otherwise violate the "Anti-Hazing Policy." Board Policy 5516

**RULE 15. Use of Obscene Language, Gestures, and Possession of Inappropriate Materials:** A student shall not use indecent, obscene, or vulgar language, gestures or verbal or non-verbal harassing behavior, or signs or possess inappropriate materials.

**RULE 16. Out of Assigned Area:** Truancy is an unexcused absence from school or class for any part of the school day. No student shall leave the school grounds during the school day without permission of the principal or his designated representative. Students shall abide by the attendance laws of the State of Ohio and Anthony Wayne Local School District's Attendance Policy unless excused by the building principal.

**RULE 17. Tardiness:** Students shall arrive at school as defined by each building which can be accessed through each building's handbook, and for each of their assigned classes at the properly scheduled time and shall not violate the Attendance Regulations, "Attendance Policy," "Class Truancy," "Class Tardiness," or "Tardiness to School." Unexcused tardies, for this purpose, are accumulated during one semester.

**RULE 18. Forgery and Falsification:** A student shall not falsely represent or attempt to falsely represent any information given to school officials or pertinent to school activities or use the name or identity of another person.

**RULE 19. Public Display of Affection:** A student shall not engage in inappropriate public displays of affection.

**RULE 20. Dress:** A student shall not violate the "Dress Code." Board Policy 5511.

**RULE 21. Insubordination:** A student shall not be insubordinate or fail to comply with the reasonable directions of members of the school staff.

**RULE 22. Harassment and Bullying:** A student shall not harass, intimidate, disparage, incite, provoke, stalk or threaten any individual on school premises or otherwise disrupt the school environment. For this purpose harassment including slurs, profanity; written information; denigrating remarks or actions; obscene gestures; the wearing or display of insignia, signs, buttons, clothing, or apparel; or other verbal or physical conduct including, but not limited to, those based on race, color, national origin, ancestry, citizenship, religion, handicap, age or sex, that have the purpose or the effect of (1) causing or intending to cause any other student or school employee to be reasonably placed in fear of his or her personal safety; (2) causing or intending to cause an intimidating, hostile, or offensive educational environment; (3) causing or intending to cause material disruption of the

educational process; (4) unreasonably interfering with a student's curricular, co-curricular or extracurricular performance; or (5) otherwise unreasonably having an impact upon a student's educational opportunities (see Harassment). Board Policy 5517.01.

**RULE 23. General Misconduct:** The General Misconduct shall apply to conduct not specifically set forth herein which substantially and materially disrupts or interferes with the good order, discipline, operation of an academic or educational process taking place in the school or which substantially and materially is or poses a threat to persons or property.

**RULE 24. Education Technology Use and Safety Policy:** A student shall not violate the "Student Education Technology Acceptable Use and Safety Policy". Board Policy 5136 & 7540.03

**RULE 25. Unauthorized Use of Fire/Possession of Fire Starting Device:** A student shall not be in possession of matches, lighters, etc. while on school grounds.

**RULE 26. Loitering, Trespassing, or Unauthorized Entry:** Students shall not be willfully present in a school building, locker room, restricted area of the school building, or any part of the school grounds at an unauthorized time or without specific permission from a staff member. A student shall not attempt to enter a locker, classroom, closed and/or restricted area without proper authorization.

## School Property and Technology Acceptable Use

### Technology Acceptable Use

The Board of Education is committed to the effective use of technology to both enhance the quality of student learning and the efficiency of District operations. Students' use of District Technology Resources (see definitions in Bylaw 0100) is a privilege, not a right. Students and their parents must sign and submit a Student Technology Acceptable Use and Safety form annually. (See also, Policy 7540.03)

The Superintendent shall develop and implement a written District Technology Plan (DTP). One (1) of the primary purposes of the DTP is to evaluate new and emerging technologies and how they will play a role in student achievement and success and/or efficient and effective District operations.

The DTP shall set forth procedures for the proper acquisition of technology. The DTP shall also provide guidance to staff and students about making safe, appropriate and ethical use of District Technology Resources, as well as inform both staff and students about disciplinary actions that will be taken if its Technology Resources are abused in any way or used in an inappropriate, illegal, or unethical manner. (See Policy 7540.03 and AG 7540.03 - Student Education Technology Acceptable Use and Safety, and Policy 7540.04 and AG 7540.04 - Staff Education Technology Acceptable Use and Safety.)



## Possession and Use of Personal Technology

### **Personal Communication Devices (PCD's), Cellular Telephones and Electronic Devices**

Students may use electronic devices before and after school, during their lunch break, during and after school activities (e.g. extra-curricular activities), at the educational discretion of classroom teachers and substitute teaching staff, and at school-related functions as long as they do not create a distraction, disruption or otherwise interfere with the educational environment.

Devices are to remain inaudible at all times during the school day; ringers must be silenced, headphones must be used as needed, and students are not to talk on the phone unless given school permission. Use of communication devices, except approved educational devices, at any other time is prohibited, and they must be powered completely off (i.e. not just placed into vibrate or silent mode) and stored out of sight. (Refer to Policy 5136)

Teaching staff and substitute teachers will have the autonomy to grant students to use personal communication devices (PCDs) for educational or classroom purposes at their discretion. Teaching staff and substitute teachers can set classroom PCD use expectations. Classroom expectations may include students powering off the device and for those devices not to be visible or used in any way in the classroom.

School administrators will make any final decision concerning using electronic devices for educational purposes.

### **Cameras, Video Recording, Photographs and Transaction of Inappropriate Material**

The following section is taken directly from Board Policy 5136 and addresses cameras, recording (audio/visual), taking pictures/recording without consent, and the transaction of inappropriate material on PCD's, reporting to law enforcement, and liability of stolen, lost, or damaged PCD's.

- *Using a PCD to capture, record and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted. Students who violate this provision and/or use a PCD to violate the privacy rights of another person may have their PCD confiscated and held until a parent/guardian picks it up, and may be directed to delete the audio and/or picture/video file while the parent/guardian is present. If the violation involves potentially illegal activity, the confiscated-PCD may be turned over to law enforcement.*
- *PCDs, including but not limited to those with cameras, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, classrooms, gymnasiums, locker rooms, shower facilities, rest/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes.*

*The Superintendent and Principal are authorized to determine other specific locations and situations where use of a PCD is absolutely prohibited.*

- *Students are expressly prohibited from using covert means to listen-in or make a recording (audio or video) of any meeting or activity at school. This includes placing recording devices, or other devices with one- or two-way audio communication technology (i.e., technology that allows a person off-site to listen to live conversations and sounds taking place in the location where the device is located), within a student's book bag or on the student's person without express written consent of the Superintendent. Any requests to place a recording device or other device with one- or two-way audio communication technology within a student's book bag or on a student's person shall be submitted, in writing, to the Principal or Director of Special Education. The District representative shall notify the parent(s), in writing, whether such request is denied or granted within five (5) days.*
- *No expectation of confidentiality will exist in the use of PCDs on school premises/property.*
- *Students may not use a PCD in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed or intimidated. See Policy 5517.01 – Bullying and Other Forms of Aggressive Behavior. In particular, students are prohibited from using PCDs to: 1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon their race, color, national origin, sex (including sexual orientation/transgender identity), disability, age, religion, ancestry, or political beliefs; and 2) engage in "sexting" - i.e., sending, receiving, sharing, viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions shall result in disciplinary action. Furthermore, such actions will be reported to local law enforcement and child services as required by law.*
- *Students are also prohibited from using a PCD to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using PCDs to receive such information.*
- *Possession of a PCD by a student at school during school hours and/or during extra-curricular activities is a privilege that may be forfeited by any student who fails to abide by the terms of this policy, or otherwise abuses this privilege.*
- *Violations of this policy may result in disciplinary action and/or confiscation of the PCD. The Principal will also refer the matter to law enforcement or child services if the violation involves an illegal activity (e.g., child pornography, sexting). Discipline will be imposed on an escalating scale ranging from a warning to an expulsion based on the number of previous violations and/or the nature of or circumstances surrounding a particular violation. If the PCD is confiscated, it will be released/returned to the student's parent/guardian after the student complies with any other disciplinary consequences that are imposed, unless the violation involves potentially illegal activity in which case the PCD may be turned-over to law enforcement. A confiscated device will be marked in a removable manner with the student's name and held in a secure location in the building's central office until it is retrieved by the parent/guardian or turned-over to law enforcement. School officials will not search or otherwise tamper with PCDs in District custody unless they reasonably suspect that the*

search is required to discover evidence of a violation of the law or other school rules. Any search will be conducted in accordance with Policy 5771 – Search and Seizure. If multiple offenses occur, a student may lose his/her privilege to bring a PCD to school for a designated length of time or on a permanent basis.

- A person who discovers a student using a PCD, recording device, or other device with one- or two-way audio communication technology in violation of this policy is required to report the violation to the Principal.
- Students are personally and solely responsible for the care and security of their PCDs. The Board assumes no responsibility for theft, loss, or damage to, or misuse or unauthorized use of, PCDs brought onto its property.
- Parents/Guardians are advised that the best way to get in touch with their child during the school day is by calling the school office.
- Students may use school phones to contact parents/guardians during the school day.

## Office Phone Use

**Arrangements for after school activities and detentions are to be made prior to leaving for school in the morning.** Students may use the phones located in the office with permission from school personnel.

## Restroom/Locker Room Facilities

Anthony Wayne Local Schools provides restrooms and locker rooms for students, staff, and visitors. These facilities are marked as Men/Boys, Women/Girls, or All Gender Single/Private restrooms and locker rooms. All persons will use a restroom that is aligned with their biological sex assigned at birth or a single use restroom/locker room. Individual needs for other accommodations must be addressed to building administration. All persons are expected to respect each other's privacy and dignity when using the restrooms and locker rooms. Inappropriate behavior or violation of school policy and procedures will result in disciplinary action. Anthony Wayne Local Schools is committed to providing an environment free of discrimination, harassment, intimidation or bullying for all persons.

## School and Personal Property

### Textbooks

Textbooks are furnished by the Board of Education free of charge. However, it is the responsibility of each student to take the best possible care of the books issued to them. Each book will be issued to you in a certain condition. If the book is damaged beyond normal use, the student will be charged at the following rate:

General book damage	\$10.00
Damage which requires rebinding	\$18.00

Damage that requires replacement or loss of book	Replacement cost
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**Chromebooks**

The expectation is that students will use a school assigned Chromebook while in attendance at Anthony Wayne High School. The Chromebook should be charged and ready for use at the start of each school day. If issues with the device occur, these need to be reported to the Media Center so that appropriate action can be taken to assign a “loaner” device and fix the students’ originally assigned device.

**School Lockers & Locks**

Each student will be assigned a locker at the beginning of the school year. Students cannot change lockers without permission from the office. It is strongly recommended that students lock their lockers. Students wishing to use a lock, must purchase an approved lock at registration or from the bookkeeper in the main office.

Lockers should be kept neat and clean with no adhesive stickers or writing on or in the lockers. Students will be responsible for cleaning lockers at the end of the school year. Grade cards will be withheld until lockers are in order. A fine ranging from \$1.00 to \$10.00 will be assessed for lockers which are not in their assigned condition.

**Personal Items**

Valuable items such as large amounts of money, iPods, jewelry, clothing and other items of value should be left at home as there are often items targeted for theft. Please be responsible for your belongings and lock them securely in your locker.

**Lost and Found**

Students who find lost articles are asked to take them to the office where they can be claimed by the owner. Students who lose articles should check at the office immediately to claim them. Lost and found articles that are unclaimed as of July 1 will be given to a local charitable organization.

**Media Center Policies**

The Anthony Wayne High School Media Center provides materials to assist students in curriculum-related activities through a wide variety of print, audiovisual and electronic resources. The Media Center is open from 7:10 a.m. - 3:00 p.m. each school day. To ensure the best possible use of the collections, certain guidelines have been established.

**Admittance to the Media Center**

All students must have a signed pass to enter the Media Center during the school day. The only exception is when students are coming in as a class with their teacher.

- To use the Media Center during an entire study hall period, a student must have an “All Period Pass” signed by a teacher, report to the Media Center before the tardy bell, and sign in upon arrival. The student will be reported as present to the study hall teacher, and will spend the entire period in the Media Center working on an assignment. Students are to come prepared to work quietly on school assignments, read, use computers for school assignments, or to browse for materials.
- Students visiting from a class will need an “Agenda Book Pass” from their classroom teacher. Students are to sign in when entering the Media Center and have a returning pass when leaving the Media Center.
- Students using the Media Center to make up a test must sign in at the counter. Unless noted by the teacher, students will not be permitted to use books, notebooks, notes, or electronics while completing the test. Students are not to communicate with other students. Questions may be directed to the Media Specialist or Aide. Upon completion of the test, the student should see the Media Specialist or Aide for a pass to class.

### **Media Center Behavior Expectations**

Listed below are some things to remember when using the Media Centers:

- Students are to work quietly without disturbing others.
- Any student exhibiting unacceptable behavior, using profane language or disturbing others may lose his Media Center privileges for a determined time period and may be subject to disciplinary action by an administrator.
- Any student attempting to forge a pass will be referred to the Office for disciplinary action.
- Any student trying to steal and/or intentionally damage materials will be referred to the Office for disciplinary action which may result in the loss of all Media Center privileges and/or loss of merits or other action as determined by the administrator.
- Students having difficulty finding or using material or equipment are encouraged to seek help from the Media Specialist or Aide.
- Students must use their ID card to check out materials.
- Students are responsible for any materials checked out in their name. Materials should not be checked out for other students, or lent to others to use.

### **Circulation**

Most materials are circulated for four weeks. An item can be renewed for an additional two weeks with approval. When students return checked out items, they should make sure they place the material in the return slot provided at the circulation counter. Reference materials and items on special reserve can be checked out for overnight use.

- Reserve Requests: Students may place a hold request for materials currently in use by another student. Students will be notified when the book is returned and will have a week to check it out.

### **Fines**

There are no fines assessed for overdue items. Students receive weekly overdue notices, and will not be permitted to borrow more materials until all overdue materials are returned. If there is a

question about an overdue item name, the student should see a Media Center staff member as soon as possible.

### **Damaged Materials**

- **Repairable:** A fine will be set by the Media Specialist based on the materials and time needed to repair the item.
- **Non-Repairable:** The student will be charged the replacement cost of the item or asked to provide a replacement copy.
- **Lost Items:** Lost items should be reported to the Media Specialist. The item will be renewed for two more weeks. If at the end of this time the material is not found, the student will be charged the replacement cost of the item.

# Health and Wellness

Please refer to the [Nurse's Handbook](#) for more information.

## Emergency Medical Forms

As you go through the return to school, annual registration process, it is extremely important that families update their information each and every year. Please update cell phone numbers and email addresses so that when the school needs to contact you we are able to do so in a timely manner. Oftentimes “emergency contacts” need to be updated, as well please be sure to update those as well.

## Chronic Medical Conditions and Life Threatening Allergies

Parents are responsible for providing the school with written medical documentation, instruction and medications as directed by a physician. Appropriate paperwork is available in the office and online at [www.AnthonyWayneSchools.org/DistrictForms](http://www.AnthonyWayneSchools.org/DistrictForms).

## Immunizations

The Ohio Department of Health and the Ohio Department of Education in accordance with Sections 3701.13, 3313.671 and 5104.011A(5) of the Ohio Revised Code have established minimum immunization requirements for students. This includes a booster shot of the Meningitis vaccine for all entering **12th grade** students in addition to all other state required vaccinations. Please refer to the Nurse's Handbook for more information.

### **Requests for Immunization Exemption**

The required immunizations can be waived by a physician's written statement or by a written statement from parents objecting on religious or philosophical grounds. Please contact your school nurse for a copy of the waiver form.

## Medications at School

If a student must, under exceptional circumstances, take medication (including over the counter medication that are not Ibuprofen and Tylenol) during school hours, parents are required by Ohio law to complete a Medication Form. This form allows the school nurse, principal or principal designee to administer it at school. It is available online at [www.AnthonyWayneSchools.org/HealthServices](http://www.AnthonyWayneSchools.org/HealthServices)

*Note: Students are not allowed to self-medicate or carry medicine/drugs on their person at any time. The only exception to this rule applies to students who need to carry emergency medications (Inhalers, EpiPens, Diastat/Nayzilam, Insulin, Glucagon).*

### **Bringing Medications to School**

The Medication Form must be filled out and signed by both the parent and the prescribing doctor and the drug must be dropped off by a parent/guardian in the original container in which it was dispensed by the prescribing physician or pharmacist. This form must be completed each year and anytime there is a change in the dosage of the medication. Medications are stored in a designated storage place or refrigerator not accessible to students.

### **Over-the-Counter Medications**

Acetaminophen and ibuprofen are available for AWHs students with a signed over-the-counter medication form available using the link above or by completing the permission form included with back to school registration.

## Illness at School

Should you become ill during school, tell your teacher and get a pass before reporting to the high school office. Beds are available in the health rooms. Parents will be contacted when it is deemed necessary. Students must report to the high school office before going to the sick room or leaving the building.

## Counseling Services

The AWHs school counseling department can support students in the following ways:

- ensure every student has an advocate to assist them with social/emotional, career and academic needs and goals.
- help students identify their strengths and weaknesses through individual counseling, small group lessons and classroom programming.
- assist in student's personal growth and development through student engagement.
- build relationships with students and help to develop skills including the General Expectations and Portrait of a General Competencies.
- guide students throughout all grades level transitions and help them build a sense of purpose within themselves.
- aid students in career exploration to help them determine their future pathway (What's your "E"?: Education, Enlistment, Employment).

# School Safety

## Emergency Drills and Procedures

Regular emergency drills will be conducted in accordance with Ohio Law in and in cooperation with local law enforcement, when necessary. Students may also participate in other building or bus evacuation drills as needed throughout the school year. All students are expected to participate and cooperate in emergency drills in a serious manner.



In the event of an emergency, the District will contact you with any necessary information. Please see the Instant Connect information later in this handbook for more information. Always make sure you have provided up-to-date contact information to the school office.

### **Fire Drills**

A fire drill will be held each month. Continuous ringing of the fire alarm is the signal for a drill or a fire. Students are to walk to the proper exit in a minimum amount of time. Close all windows, doors and turn off the lights. Exit directions are posted in each room. Care should be taken to keep talking and noise to a minimum so that emergency directions may be given if needed.

### **Tornado/Severe Weather Drills**

Staff members will be notified in case of a **tornado watch**. In case of a **tornado warning**, students are to be instructed to move into positions in classrooms, locker rooms or restrooms. Students should sit with arms covering heads, away from windows and doors. Windows on the west side of the building should be closed. All curtains/blinds should be closed.

### **School Safety Drills**

Drills regarding all measures of school safety that are not fire or tornado-related will be conducted by school administration and in accordance with State and District requirements and procedures.

More information about school safety is available online at [www.AnthonyWayneSchools.org/SchoolSafety](http://www.AnthonyWayneSchools.org/SchoolSafety).

## **Food Service**

Anthony Wayne Food Service (AWFS) is committed to serving our students nutritious, balanced meals at breakfast and lunch. AWFS follows the National School Breakfast and Lunch program nutritional guidelines set forth by the USDA. These guidelines include serving whole grains, fresh fruit and vegetables, canned or frozen fruits without added sugar, low-sodium canned or frozen vegetables, and lean proteins such as chicken, fish, and beef, as well as low-fat white milk and fat-free flavored milk. Breakfast and lunch menus are available online at [www.anthonywayneschools.org/FoodServices](http://www.anthonywayneschools.org/FoodServices)

### Meals at School

Breakfast is served on the breakfast cart from 7:15 - 7:45 a.m. Lunch is served in the school cafeteria from 10:53 a.m. - 12:59. Students must input their six digit ID number into a keypad to record the sale.

## Meals Include

- One entree that consists of whole grains and protein.
- Grades 9-12: 8 oz choice of fruit and 8 oz choice of vegetable
- 8 oz of fat-free flavored milk or low-fat white milk
- Extra entrees may be purchased at grades 5-12

Ala carte options such as whole grain snacks, chips, low-fat ice cream, no-sugar added bottled drinks, etc. are offered each day and are not part of the meal pattern and are an extra cost.

## Students Who Pack Lunch

Packers may purchase milk for \$.50 per pint. Ala carte milk is not free or reduced without the purchase of a meal. *This pricing is determined by the USDA.*

## Meal Pricing

- Breakfast and lunch prices are announced each July. [Please refer to the Food Services page of the website for more information.](#)
- You may qualify for Free/Reduced meals. Online and/or paper applications are available online each July. Parents must submit a new application each school year.
- Qualifying for free/reduced meals may assist your family with paying for school fees. See the school fees section above or ask your school principal for more information.

## Paying for School Meals

### Online Payments

Parents can pay for school lunches online by setting up an account at [www.PaySchoolsCentral.com](http://www.PaySchoolsCentral.com). You will need each student's six-digit ID number to complete the process. You can access this information in PowerSchool or by contacting the school office. *Note: It is best to set up the account with the most-used email address in the household.*

Parents can also use PaySchoolsCentral for:

- Adding money to your student's account online
- Setting recurring payments
- Viewing your student's transaction history to see what they are buying
- Paying school fees

### Sending Cash and Checks to School

Cash deposits and checks *made payable to Anthony Wayne Food Service* should be sealed in an envelope with the student's name, ID number and amount of cash enclosed clearly written on the outside. Students should take their money to the cafeteria during lunches.

## Charging School Meals

It is the responsibility of the parents to provide for lunch for their children while at school. However, it is important to provide that children receive the nutrition they need to stay focused during the school day. This procedure shall apply in the event that a child neither has a lunch nor the funds to purchase a lunch. (Refer to Board Policy 8500D)

- A student (Grades K - 8) may charge the equivalent of three (3) meals in succession and two (2) breakfast. The student will be given a lunch consisting of a sandwich, fruit, and milk.
- A student (Grades 9 - 12) may charge the equivalent of two (2) lunches and one (1) breakfast.
- There will be no charges allowed for adults.
- Disabled and handicapped students at all grade levels will continue to receive their school meals with no interruption while their parents are being contacted for payment.
- There will be no charging for ala carte items.
- A student's parents, teacher, and Principal will all be notified of the delinquency in the student's account twice a week.

At the discretion of each Principal, a school or private service fund may be established to pay for student's charged meals, rather than to offer the alternative meal. The Nutrition Services Manager will work with each Principal to determine a payment schedule for these meals.

## Cafeteria Conduct

- Maintain good behavior while waiting in line.
- Be polite and considerate to those who serve you.
- Keep areas clean and neat by cleaning up after yourself.
- Students may use the cafeteria and commons as dining areas (restrooms, cars and parking lots are off limits for the lunch period).
- Students must report on time to the cafeteria during their lunch hour. They should not remain in classrooms, study halls, restrooms or hallways.

# Transportation

## School Transportation

All students are strongly encouraged to ride school transportation. Students on a bus or other authorized Anthony Wayne Board of Education transportation vehicles are under the authority of

and directly responsible to the bus driver. The driver has the authority to enforce the established regulations for the bus conduct. Disorderly conduct or refusal to submit to the authority of the driver will be sufficient reason for refusing transportation to any student.

A student may lose bus/vehicle riding privileges for all or part of a school year for any violation of established regulations for bus conduct and/or conduct occurring on the bus/vehicle in violation of the Student Code of Conduct.

Students may only ride assigned buses and must board and depart from the bus at assigned bus stops. Students are not permitted to ride unassigned buses for any reason other than an emergency, except as approved by the Principal. The Principal may approve a change in a student's regular assigned bus stop to address a special need. Parents should send a note to the Principal stating the reason for the request and the duration of the requested change.

More information about school transportation is available on the website at [www.AnthonyWayneSchools.org/Transportation](http://www.AnthonyWayneSchools.org/Transportation).

## Parent Transportation

Parents who pick up or drop off students must use the front loop. Students will enter the building at the Main Office entrance and doors will open at 7:20 a.m. In the afternoon, parents can again use the front loop to pick up their students after the 2:35 p.m. dismissal bell.

## Student Drivers

Juniors and seniors register and drive a vehicle to/from school. Sophomore students may be permitted to obtain a parking permit if they work or are involved in a school activity (*space permitting*).

### Parking Permits

Students will not drive a vehicle to school which is not registered properly and which does not display the proper **parking** permit. The permit is \$20. Failure to register the vehicle will result in the following:

1st Violation	Warning, conference, and/or evening school
2nd Violation	Evening school, Friday school, loss of driving privileges, and/or suspension

### Parking

Students may only park a vehicle on school property in the designated student parking areas. Students must use only one parking space. They may not park on the grass or block lanes.

### Student Driving Policies

- No student shall drive in a reckless or unsafe manner, squealing tires, or exceed the 10 MPH speed limit while on school property.
- Students are not permitted to be in a vehicle after they arrive at school, nor are they to be in the student parking lot without permission of the principal or designee. Being in the parking lot without permission will result in an evening school for a first offense. Subsequent violations will result in the loss of the driving privileges for the remainder of the year.
- A student shall not use his or her vehicle to involve or assist other students in violating school rules.
- Cars must be kept locked at all times.
- A student shall not drive or park on school grounds following suspension or revocation of their school-driving permit.

Violation of these student driving policies will result in one or more of the following:

- conference with the student
- evening school
- Friday school
- fines, suspension of driving privileges
- towing the car from the school campus, and
- if necessary suspension from school.

***If driving privileges are suspended, students will not NOT receive a permit refund.***

## After School Activities & Transportation

Transportation for athletic activities will be provided by Anthony Wayne Schools. If you choose to take alternative transportation, a [Transportation Request Form](#) must be completed and submitted prior to the event taking place.

### **Transportation Change Requests**

Transportation forms for Athletics are located on the student's Final Forms account as well as through the head coach. Transportation forms must be signed in this order: the parent, the head coach, the athletic director. These forms may be discarded after the event where the student has returned home safely.

## School Sponsored Activities

There are many opportunities for AWHHS students to take an active role in their school community. All students are encouraged to participate in school clubs, co-curricular activities, extracurricular activities and/or athletics.

## Student Conduct at School Activities

Extracurricular activities participation is a privilege extended to members of the student body. No student has a vested right to participate in or attend after-school activities. A student may be denied this privilege for violations of the Student Code of Conduct. This applies to all students involved in any school activity either as a participant or a spectator. Code of Conduct violations during after-school activities may result in both denial of participation in activities and suspension/expulsion from school attendance.

## Activity Eligibility

Eligibility for club and class activities is determined by the constitution of each individual group. Specific eligibility requirements may be required by advisors. Regulations and disciplinary procedures for individual activity groups may exceed the rules stated above for activity groups in general.

Students who are truant from any part of a school day cannot attend after-school activities on that day. All students, even with excused absences, must attend the last four class periods in order to be eligible for any after-school activity. If a student is too ill to attend school, he or she will not attend after-school activities.

## Denial of Participation

Ohio Revised Code (R.C. 3313.664) and Anthony Wayne Board Policy (Policy 5610.05) do not require due process for denial of participation from extracurricular activities or student athletics.

Participation in extracurricular activities, including interscholastic sports, is a privilege and not a right. Therefore, the Board of Education authorizes the Superintendent, principals and assistant principals and other authorized personnel employed by the District to supervise or coach a student activity program, to prohibit a student from participating in any particular or all extra-curricular activities of the District for offenses or violations of the Student Code of Conduct/Student Discipline Code for a period not to exceed the remainder of the school year in which the offense or violation of the Student Code of Conduct/Student Discipline Code took place.

\*Exceptions are discipline related offenses that violate the [Athletic Code of Conduct](#). Students who sign the Athletic Code of Conduct agree to the terms for the discipline of offenses that occur in and out of the season and this includes from one year to the next.

- In addition, student-athletes are further subject to the Athletic Code of Conduct and may be prohibited from participating in all or part of any interscholastic sport for violations therein.

Students prohibited from participation in all or part of any extra-curricular activity are not entitled to further notice, hearing or appeal rights. This policy shall be posted in a central location in each school building and will be available to students upon request. Policy Adopted 12/18/00 (Ref: R.C. 3313.664)

## Activities Planning

Club advisors and student officers wishing to hold meetings and activities must schedule them in coordination with the school administration.

### **Building Announcements**

Clubs and student groups may request to have information shared on PA during morning or afternoon announcements. Requests must be signed by the club advisor and administrator. Announcements must be turned into the office during the day prior to the times they are given. Please do not ask that announcements be made at other times.

## Activity Procedures

Board of Education rules and policies apply to all activities.

### **Dances, plays, assemblies, and other club and class activities.**

- Tickets may be sold in advance if decided by the sponsoring organization. In-school ticket sales may be held in the cafeteria during the lunch periods.
- Students cannot enter and leave the building during the dance. They must remain in the building or leave for the evening.
- The room used for the dance must be returned to its normal condition after the dance is completed. This includes returning tables, chairs and sweeping the floors.

### **Field Trips**

- The date and trip must be cleared on the master school calendar by the school administration, with a minimum of two weeks advance notice.
- Each student must have their parents sign the Field Trip Form before the trip.
- A school bus may be used if arrangements can be made with the director of transportation at the Board of Education office. Expenses must be paid for by the club members.
- Stopping to eat requires prior approval & must be stated on the transportation application.

### **School Dances**

School dances are only open to Anthony Wayne High School students. Students must present their school ID upon entry to all school dances. Anthony Wayne High School students may bring one visitor as a date to AWHS sponsored dances. All visitors must complete a guest attendance form available in the main office. Once a student leaves a dance, they may not return. The Student Code of Conduct and other school policies outlined in this handbook are in effect during school dances.

### **Homecoming Activities**

Homecoming activities are under the direction of the Student Council, and with the approval of its advisor and the school, the administration should determine the major activities of Homecoming.

The Student Council will delegate certain tasks to various other classes, clubs and groups within the school.

## Activity Finances

All class and organization funds are handled through the Student Activity Account. All expenditures must be in line with the expressed purpose of the organization.

All activity sponsors must submit Form ED-19 (Statement of Purpose) annually to the Treasurer of the Board of Education. The statement defines the purpose and goals of the organization and cites the reasons for collecting revenue. Proposed sources of revenue and proposed expenditures are to be listed. These forms will be submitted for approval by the Board of Education. No checks will be released until this procedure has been completed.

- Money collected from various organizations is credited to the proper account and deposited in the bank.
- Purchases are made by first presenting a properly completed and signed requisition to the Cashier of the Student Activity Account for verification that funds are available. When the purchase is completed and a bill received, the bill and the requisition are presented for payment.
- All checks are initiated by the Treasurer of the Board of Education. A monthly report is given to the activity sponsor of each account as well as to the treasurer, and they are asked to verify the balances and report their findings to the office.
- Monies collected by organizations must be deposited with the Cashier each day. Items purchased not following this procedure will become the responsibility of the purchaser.

## Assemblies

Assemblies are held in both the auditorium and gymnasium. Certain assemblies are mandatory and students are required to attend. Others may be optional, and students will have the choice of attending the assembly or remaining in class. Students are expected to stand for the National Anthem, Fight Song and the Alma Mater.

# Student and Family Engagement and Communication

There are more and more ways to communicate with one another. To effectively utilize all modes of communication is very difficult. Periodically, parents are asked to complete a survey to determine the best means to communicate school information. The following will generally guide our communication for the school year:



- Google Classroom/email/parent meetings, etc. – the tools you use to communicate with families

## School Newsletter/Information

Updates and information from AWHs are sent periodically via email. Please check your email frequently and make sure that any changes to your email address are communicated with the school office. This information is also typically posted on the Anthony Wayne High School page of the District website at <https://www.anthonywayneschools.org/AWHs>.

## Communicating with Students

Do you want to include anything here about Google Classroom, email use or other ways that staff can communicate with students/student expectations for checking these areas?

### Public Address (PA) Announcements

Announcements may be made at the beginning of the first period in the morning and at the end of the eighth period in the afternoon if necessary. A copy of the announcements is available on the [AWHS page of the District website](#).

## Mass Alert System

The District uses the InstantConnect system to send phone calls, text messages and emails communications as necessary. This system is used to send regular communications as well as information regarding school delays/closings and emergencies.

The system connects directly with student information in PowerSchool. Please be sure your contact information is kept up to date so that you receive these important messages.

Federal law requires that parents opt-in to receive text messages from the District. **Please text the word YES to 875-69 to register to receive text messages.** You can opt out by sending STOP to the same number.

## Closings and Delays

In the event of inclement weather or other situation that would delay or cancel school, the District will communicate in the following ways:

- Sent via phone call, email and text message from the InstantConnect System
- Shared with local television stations
- Posted to the District website

## District Website

The Anthony Wayne Local Schools website is a great source of information for parents. Please bookmark [www.AnthonyWayneSchools.org](http://www.AnthonyWayneSchools.org) and make it a part of your regular routine to visit the

website for news and information from across the District, upcoming events, contact information and other valuable resources.

## Conferences

Parent-teacher conferences are scheduled each year in the fall and early spring. Parents schedule a conference time by contacting the Main Office at 419-877-0466. Directions will be shared in advance. Parents are invited to request conferences at any other time during the year to discuss student progress or other concerns, if desired. Please contact your child's teacher to schedule additional conferences.

## Parent Involvement

### **Anthony Wayne Athletic Boosters**

The purpose of the Anthony Wayne Booster Club is to foster the development of the Anthony Wayne student athletes by providing financial support for the athletic programs and awarding scholarships to college bound athletes.

<http://www.awathleticboosters.com/>

### **Anthony Wayne Band Boosters**

The Anthony Wayne Band Boosters functions to support the instrumental music ensembles at Anthony Wayne High School.

<https://www.awbands.com/>

### **Anthony Wayne Choir Boosters**

A school-family organization to support the vocal music programs within Anthony Wayne Local Schools

<https://www.facebook.com/AWchoir/>

## Use of District Facilities

Anthony Wayne Local Schools facilities are available for use by community organizations. If you wish to hold a meeting or event in one of our buildings, please refer to

[www.AnthonyWayneSchools.org/Operations](http://www.AnthonyWayneSchools.org/Operations) for instructions to submit your request.

Document updated: Nov. 14, 2023

## Anthony Wayne Local Schools 2023/24 School Calendar

REVISED 11/9/23

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17*	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
* First Day of School for Students						

September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27*	28	29	30
* 7-12 Evening Conferences						

October 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10*	11	12	13	14
15	16	17	18**	19	20	21
22	23	24	25	26	27	28
29	30	31				
*2-Hour Delay for Teacher PD ** End of First Quarter						

November 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6*	7**	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
Conferences: *K-6 Evening, **K-12 All Day						

December 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
31						

January 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11*	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
* End of Second Quarter						

February 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20*	21**	22	23	24
25	26	27	28	29		
*2-Hour Delay for Teacher PD **7-12 Evening Conferences						

March 2024						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19*	20	21	22	23
24	25	26	27	28	29	30
31						
31 * End of Third Quarter						

April 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24*	25
26	27	28	29	30	31	
* Last Day of School for Students						

June 2024						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
30						

July 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

■ Holiday – No School
 ■ Teacher Work/In-service Day/PD – No School for Students
 ■ No School – Fall/Winter/Spring Break

8/14	Teacher Work Day	1/12	Teacher Work Day – No School for Students
8/15	Professional Development Day – No School for Students	1/15	Martin Luther King Day – No School
8/17	First Day of School for Students	2/19	President's Day – No School
9/4	Labor Day – No School	2/20	2-Hour Delay Day – Teacher Professional Development
9/27	Parent Conferences (7-12) – Evening Conferences	2/21	Parent Conferences (7-12) – Evening Conferences
10/10	2-Hour Delay Day – Teacher Professional Development	3/19	Professional Development Day – No School for Students
11/6	Parent Conferences (K-6) – Evening Conferences	3/23-4/1	Spring Break – No School
11/7	Parent Conferences (K-12) – No School for Students	4/8	Solar Eclipse – No School for Students
11/20	Professional Development Day – No School for Students	5/24	Last Day of School for Students
11/21-11/24	Fall Break – No School	5/27	Memorial Day – No School
12/21-1/2	Winter Break	5/28	Teacher Work Day

*May 28, 29, 30, 31, and June 3 will be used as make up days. Make-up days will be at the end of the school year as determined by the Board of Education. The Teacher Work Day will be scheduled the day/s after the final student day.*

# Board of Education Policies

For a full list of board policies, please visit <https://go.boarddocs.com/oh/awls/Board.nsf/Public>

2260 NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BZMSLM4FC955>

2266 NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAMS OR ACTIVITIES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BULHE44812BB>

2271 COLLEGE CREDIT PLUS PROGRAM

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=CDFJ5M4B47EF>

2330 HOMEWORK

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PQR591C36>

2340 FIELD AND OTHER DISTRICT-SPONSORED TRIPS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PQS591C38>

2370 EDUCATIONAL OPTIONS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PQT591C3A>

2413 CAREER ADVISING

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BLBS5R6E980F>

2430 DISTRICT-SPONSORED CLUBS AND ACTIVITIES and ACADEMIC ELIGIBILITY

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q53592A36>

2431 INTERSCHOLASTIC ATHLETICS and ACADEMIC ELIGIBILITY

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BJYN8U5EA47C>

2460 SPECIAL EDUCATION

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PRB591C58>

2623 STUDENT ASSESSMENT AND ACADEMIC INTERVENTION SERVICES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BLBS5W6EA814>

3213 STUDENT SUPERVISION AND WELFARE

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PSQ591CB1>

4213 STUDENT WELL BEING

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PUE591D23>

5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=C7ZGWG45C33D>

- 5111.01 HOMELESS STUDENTS (Role of the Local Liaison)  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PV4591D55>
- 5111.03 CHILDREN AND YOUTH IN FOSTER CARE  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PV6591D60>
- 5112 ENTRANCE REQUIREMENTS  
<http://www.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q7S592ADA>
- 5113.02 SCHOOL CHOICE OPTIONS  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BJYN7N5E6970>
- 5120 ASSIGNMENT WITHIN DISTRICT  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVC591D7C>
- 5130 WITHDRAWAL FROM SCHOOL  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVD591D8F>
- 5136 PERSONAL COMMUNICATION DEVICES  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BLBS236E7845>
- 5136.01 ELECTRONIC EQUIPMENT  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BLBS296E784A>
- 5200 ATTENDANCE and SCHOOL ATTENDANCE POLICY  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=C7ZGWJ45C346>
- 5215 MISSING AND ABSENT CHILDREN  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVK591D97>
- 5230 LATE ARRIVAL AND EARLY DISMISSAL  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BJYN7Q5E6979>
- 5310 HEALTH SERVICES  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVN591DA5>
- 5320 IMMUNIZATION  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVP591DA7>
- 5330 USE OF MEDICATIONS and NON-PRESCRIBED MEDICATIONS and INJURY AND ILLNESS  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BLBS2Q6E7855>
- 5335 CARE OF STUDENTS WITH CHRONIC HEALTH CONDITIONS  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVR591DAB>
- 5341 EMERGENCY MEDICAL AUTHORIZATION  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVU591DB4>

5410 PROMOTION, ACADEMIC ACCELERATION, PLACEMENT, AND RETENTION  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVX591DBE>

5421 GRADING  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PVZ591DC9>

5430 CLASS RANK  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PW2591DCB>

5451 ACADEMIC RECOGNITION  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PW3591DCD>

5460 GRADUATION REQUIREMENTS  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BRAJLK4D7E60>

5460.02 STUDENTS AT-RISK OF NOT QUALIFYING FOR A HIGH SCHOOL DIPLOMA  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BRAJLL4D7E66>

5464 EARLY HIGH SCHOOL GRADUATION  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=C7ZGWM45C354>

5500 STUDENT CONDUCT  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PW7591DD5>

5500A STUDENT CONDUCT IN SCHOOL  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q8Q592B24>

5511 DRESS AND GROOMING  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=CDFJ5R4B4805>

5512 USE OF TOBACCO  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BJYN7T5E6987>

5514 USE OF BICYCLES  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWB591DDF>

5515 USE OF MOTOR VEHICLES  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWC591DE0>

5516 STUDENT HAZING  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=CDFFQA402E7E>

5517 ANTI-HARASSMENT  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q8V592B44>

5517.01 BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR  
<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q8W592B46>

5520 DISORDER AND DEMONSTRATION

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWH591DEE>

5530 DRUG PREVENTION

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BLBS2Z6E785C>

5540 INTERROGATION OF STUDENTS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWL591DF3>

5600 STUDENT DISCIPLINE

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWM591DF5>

5605 SUSPENSION/EXPULSION OF STUDENTS WITH DISABILITIES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWN591DF6>

5610 SUSPENSION AND EXPULSION and PENALTIES FOR INFRACTIONS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BG3PAW5F4CCB>

5610.01 - PERMANENT EXCLUSION

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q9A592B5D>

5610.02 IN-SCHOOL DISCIPLINE

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=B5TVRA6B9497>

5610.03 EMERGENCY REMOVAL OF STUDENTS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BG3PAX5F4CCE>

5610.04 SUSPENSION OF BUS RIDING/TRANSPORTATION PRIVILEGES/PENALTIES FOR INFRACTIONS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWT591DFE>

5610.05 PROHIBITION FROM EXTRA-CURRICULAR ACTIVITIES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWU591E01>

5611 DUE PROCESS RIGHTS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BTSJ7M4BCA02>

5722 SCHOOL-SPONSORED PUBLICATIONS AND PRODUCTIONS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=C7ZGWQ45C362>

5723 (AG) STUDENTS RIGHTS OF EXPRESSION

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q9G592B68>

5725 STUDENT PRECINCT WORKERS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PWZ591E0A>

5730 EQUAL ACCESS FOR NON DISTRICT-SPONSORED, STUDENT CLUBS AND ACTIVITIES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PX2591E0D>

5771 SEARCH AND SEIZURE

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q9J592B6B>

5780 STUDENT RIGHTS and ADULT STUDENT RIGHTS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PX6591E13>

5830 STUDENT FUNDRAISING

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PX8591E17>

6152 STUDENT FEES, FINES, AND CHARGES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BTSJ7P4BCA0C>

6152.01 WAIVER OF SCHOOL FEES FOR INSTRUCTIONAL MATERIALS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BTSJ7Q4BCA11>

6605 CROWDFUNDING

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BCTEQR3B8E9F>

7510 USE OF DISTRICT PREMISES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PZ8591EAA>

7530 LENDING OF BOARD-OWNED EQUIPMENT

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BVEQ7M67F22E>

7540 TECHNOLOGY

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BCUF593D6798>

7544 USE OF SOCIAL MEDIA

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BCUF4W3D5C5A>

7540.03 STUDENT NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BLBS446E7879>

8210 SCHOOL CALENDAR

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7PZK591EBF>

8330 STUDENT RECORDS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=C7ZGWV45C37D>

8420 EMERGENCY SITUATIONS AT SCHOOLS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q24591EDD>

8431 PREPAREDNESS FOR TOXIC HAZARD AND ASBESTOS HAZARD

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q26591EE2>

8450 CONTROL OF CASUAL-CONTACT COMMUNICABLE DISEASE



<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q29591EE7>

8453 DIRECT CONTACT COMMUNICABLE DISEASES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q2B591EEB>

8453.02 (AG) CONTROL OF BLOOD-BORNE PATHOGENS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7QCA592C1D>

8500 FOOD SERVICES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=CDFJ5Y4B4831>

8500D (AG) PROCEDURE FOR THE COLLECTION AND PAYMENT FOR CHARGED MEALS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BZMSKR4F7C77>

8531 FREE AND REDUCED-PRICE MEALS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q2H591EF6>

8600 TRANSPORTATION and VIDEO RECORDINGS ON SCHOOL BUSES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=C7ZGWX45C386>

8400 SCHOOL SAFETY

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=BJYN7X5E6999>

8660 INCIDENTAL TRANSPORTATION OF STUDENTS BY PRIVATE VEHICLE

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q2S591F06>

9130 PUBLIC COMPLAINTS AND GRIEVANCES

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q32591F16>

9150 VISITORS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q36591F1D>

9700 RELATIONS WITH SPECIAL INTEREST GROUPS

<http://go.boarddocs.com/oh/awls/Board.nsf/goto?open&id=AU7Q3F591F30>